

Information Technology and Finance Compliance Auditor, #2012077

DEADLINE FOR APPLICATION: Friday, April 13, 2012

Job Summary:

Information Systems, Compliance and Financial Auditing requires a combination of knowledge and skills that include information systems auditing, financial auditing and the determination of compliance with relevant policies, procedures, regulations and laws. This progressive and challenging approach to auditing requires broad and unique business and technical knowledge, business and auditing experience, auditing skills and extensive training and education in order to successfully perform.

Job Qualifications:

****Candidates who exceed the following qualifications would receive additional consideration.****

EDUCATION AND PROFESSIONAL:

This position requires a Bachelor Degree in Business Administration or Accounting with emphasis on Data Processing or a Bachelor Degree in Computer Science or Mathematics with emphasis on Business Administration or Accounting. Professional certification as a CPA (Certified Public Accountant, CIA (Certified Internal Auditor), or CISA (Certified Information Systems Auditor) is preferred. Professional certification as a CFE (Certified Fraud Examiner) is also considered desirable.

EXPERIENCE:

The incumbent must possess comprehensive knowledge of general business operations and processes, business transaction processing systems, and their relative levels of risk and financial significance.

This position requires four to six years of experience in data processing, systems auditing, accounting or auditing of which at least one year must be in information systems auditing or system analysis. The incumbent must have formal education and training, or equivalent experience in, and must be able to effectively apply, disciplines such as: general business practices and procedures; accounting principles and procedures; audit principles and procedures; business methods analysis and procedural development; personnel management; production and service management principles; and general data processing principles. It is important that the incumbent possess knowledge of areas such as: business, accounting, auditing, business computer technology and data structures (e.g., files, tables, records, etc.); audit practices and procedures; reporting and follow-up procedures; mainframe computer hardware and software application systems; computer networking (i.e., LAN, WAN Internet, Intranet, Extranet, etc.) and PC technology, including widely used PC-based business software (i.e., Microsoft EXCEL, Microsoft Word, Microsoft ACCESS, etc.) and general end-user computing. The incumbent must also be able to interpret and effectively apply: audit standards; accounting standards; business-related financial risk assessment and control assessment principles; compliance adherence principles; audit and project planning, scheduling, and personnel resource

requirements identification and allocation procedures; mathematics and related statistical analytical methods; and business-related corporate policies, standards, procedures and guidelines. The incumbent must possess an understanding of the implications of the corporation's Business Code of Conduct and the Corporate Compliance Program. Additionally, the incumbent must be able to interpret, and effectively apply, relevant corporate policies, procedures, standards and guidelines as well as relevant local, state and Federal laws and regulations while completing compliance, financial and information system audit engagements.

SKILLS:

The incumbent must apply knowledge, skill, and experience over a broad variety of important financially significant corporate and subsidiary business functions. These include general administration, revenue, benefit and a wide range of financial functions.

The incumbent must maintain positive, open, and effective communications with all levels of the corporation, including Corporate and Subsidiary Management, the Board Finance and Audit Committee, the Corporate Privacy Committee and appropriate external organizations. Accordingly, human relations skills are critical.

Please apply on-line at www.bcbsks.com/Careers